

**ARMY PUBLIC SCHOOL NO.1 ROORKEE**

**VENDOR/ FIRM REGISTRATION FORM**

1. **Area of Service/ Supply/ Type of Work:** \_\_\_\_\_

2. **Legal Name of the Firm (in Capital letters)** \_\_\_\_\_

3. **Owner(s) of the firm :**

(a) \_\_\_\_\_ (b) \_\_\_\_\_

(c) \_\_\_\_\_ (d) \_\_\_\_\_

4. **Address with PIN Code of the Firm**

Main Office: \_\_\_\_\_ Branch Office: \_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_ PIN \_\_\_\_\_

**Contact Details:**

Telephone Nos: (i) \_\_\_\_\_ (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

Mobile Nos:

a.										
b.										
c.										
d.										

E mail ID of the firm: \_\_\_\_\_

5. **Address of Owner (s)**

1. \_\_\_\_\_ 2. \_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_ PIN \_\_\_\_\_

**Contact Details:**

Telephone Nos: (i) \_\_\_\_\_ (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

Mobile Nos:

a.										
b.										
c.										
d.										

E mail ID of the firm: \_\_\_\_\_

6. **GSTN of the Firm** \_\_\_\_\_

7. **PAN** \_\_\_\_\_

8. **Bank Details**

Account Number \_\_\_\_\_

Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_

Account Holder Name \_\_\_\_\_ IFSC \_\_\_\_\_

**Declaration:**

I, Mr./Ms. \_\_\_\_\_ Proprietor of M/S \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information/ supporting document furnished by me found to be incorrect/false, the offer of my contract will be cancelled automatically and action may be taken as per Army Public School rule. I assure you to provide the best service to the school. SEAL OF COMPANY Signature Name and Designation of the Date: ..... Authorized Representative of the Firm

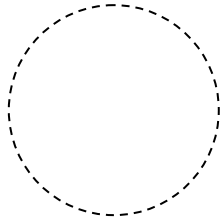
**Note:**

1. The following documents are required to be submitted with this form:-

- (a) Copy of Pan Card
- (b) Copy of Firm Registration Certificate
- (c) Copy of GST Registration
- (d) Photograph of Main Office of the Firm
- (e) Passport size Photo of Owner(s)
- (f) Police Verification of Owner(s)
- (g) Details of Experience and Place of work in last three years
- (h) Copy of ITR for last three years
- (j) Cancelled Cheque/ Photocopy of Front Page of the Bank Passbook

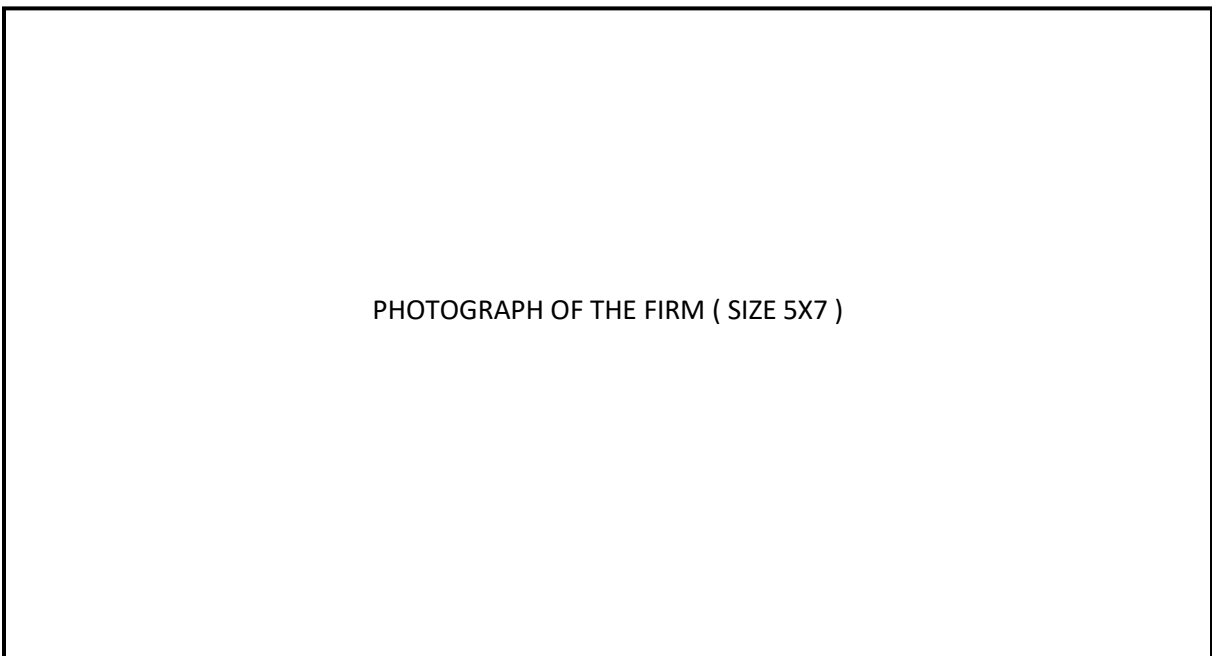
2. The School reserves the right to cancel the registration of the Supplier/ Firm at its absolute discretion without assigning any reason.

SEAL OF FIRM/COMPANY



Date:.....

\_\_\_\_\_  
Signature with date  
Name & Designation of the  
Authorized Rep of the Firm/Company



1  PHOTOGRAPH OF OWNER	Name:
	Sign:
	Date:

3  PHOTOGRAPH OF OWNER	Name:
	Sign:
	Date:

2  PHOTOGRAPH OF OWNER	Name:
	Sign:
	Date:

4  PHOTOGRAPH OF OWNER	Name:
	Sign:
	Date:

**FOR OFFICE USE ONLY**

- 1. Registration form of M/S ..... recd on dt .....
- 2. All entry & particulars filled by M/S ..... checked by me.
- 3. All essential photocopies is encls with the registration form. Fwd for Registration.

Date: .....

Checked By

Sign of Adm/Supvr

**Signature of BOO**

.....  
Presiding Offr

.....  
Member No 1

.....  
Member No 2

.....  
Member No 3